

How To Register Your Teams

Check the Competitive and Recreational Sections of the OSA website for timelines. Registration opens August 1st. In-house (closed) leagues and/or Academy teams may be submitted until September 30th. All clubs will be invoiced in Gotsoccer on October 1st for fall registration. (Any new teams need to be submitted by March 31st as clubs will be invoiced on April 1st for spring registration.) OSA leagues have application deadlines.

1. Go to your **Club** tab.
2. Go to **Teams**.
3. Select a **Registration Event** (*not a League*) - see below for event information:

OSA Recreational Registration – All recreational teams – Traveling, Rec Select/+, or In-house. Registration will be submitted by rostered teams. [This is for registration only. This includes U8 and below. **Players need to be on teams for invoicing and registration.** Roster limits are according to US Soccer and USYS standards, so there is no over-rostering. Closed leagues are scheduled and maintained by the club(s).]

OSA Competitive Registration- All competitive teams.

Academy – A developmental program registering 7-10 year-old players. Academy is a development pool, but for events and for registration, please submit “teams”. Registrars can move players and edit rosters for events. (Guidelines are on www.oksoccer.com. See Academy under “Program” tab.)

The screenshot shows the 'Manage Teams' page with a navigation bar at the top. Below the navigation bar, there are filters for Page Size (20), Photos (No), and Filter by Upcoming Event. A table lists various registration events under the 'Associated Org - Registration' section, with the '2013-14 OSA Competitive Registration (8/1/2013)' row highlighted in blue and circled in red.

4. Click on the appropriate **Event** and click **Select**.
5. **Check** the team(s) that will go into the registration event.

The screenshot shows the 'Enter Selected Teams' dialog box. It contains a table with columns for Gender, Age, Number, and Club. The first column has checkboxes, and the rows are: Coed U15, Girls U9, and Girls U13. The checkboxes for these three rows are checked and circled in red.

6. Click **Enter Selected Teams**.

The screenshot shows the 'Enter Selected Teams' dialog box after selection. The 'Enter Selected Teams' button is circled in red. Below it, a table shows the selected teams with columns for Gender, Age, Number, Club, and Team. The rows are: Coed U15 (Southern Regionals Volunteers 2013 Testers), Girls U9 (Southern Regionals Volunteers 2013 EmpressesTest), and Girls U13 (Southern Regionals Volunteers 2013 Testing).

If you have any further questions or concerns, please contact your club’s District Administrator or any office staff.

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